

# *City of Brisbane*

## *Agenda Report*

**TO:** Honorable Mayor and City Council

**FROM:** Richard Johnson, Deputy Fire Chief, Fire Prevention Services Bureau  
Via Ron D. Myers, Fire Chief

**DATE:** April 21, 2014

**SUBJECT:** 2014 Wildfire Prevention and Readiness Activities

**RECOMMENDATION:**

Receive the report on Wildfire Prevention and Readiness Activities for 2014

**BACKGROUND:**

North County Fire Authority in cooperation with other agencies and the City of Brisbane will again conduct three major annual activities. These are the annual Vegetation/Weed Abatement Management Program, the Fire Break and Wildfire Reduction Project and the annual Community Wildfire Awareness event in support of the city's "Wildland Pre-Fire Attack Plan"

**DISCUSSION:**

North County Fire Authority has begun the annual Vegetation/Weed Abatement Management Program pursuant to the Brisbane Municipal Code. Informational and educational letters requesting compliance through removal of excessive growth of vegetation/weeds and or accumulation of combustible material constituting a fire hazard were sent out to all properties in Brisbane on April 1, 2014. Inspections of all properties will be conducted beginning May 1 and letters sent to any property not in compliance will be mailed on May 12. Any property not in compliance by May 25 will receive a final certified notice of abatement.

Any resident who disagrees with the determination by the fire department that a fire hazard exists on their property, may communicate their objections to the Brisbane City Council at a public hearing to be conducted during the second regular City Council meeting of June to be held on June 16, 2014, beginning at 7:30 p.m., in the City Council Chambers at 50 Park Place, Brisbane, CA.

The following is an overview of actions property owners will need to complete:

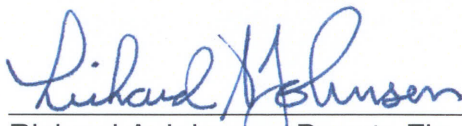
- Cut and remove all dry grasses, weeds and other flammable or dead vegetation at least 30 feet away from your home and structures.
- Homes and structures on slopes may require up to 100 feet of clearance.
- Ornamental vegetation should be kept clear of dead material.
- Cut and remove all dry grasses and weeds a minimum of 10 feet from both sides of all roadways, including driveways and all access routes.
- Acreage: Maintain a 30-foot firebreak around the perimeter of the acreage.
- Clear leaves, pine needles and debris from roof and gutters.
- Trim tree branches at least 10 feet from the outlet of a chimney.

North County Fire Authority in conjunction and coordination with CAL-Fire will have fire hand crews reducing weeds and brush along an approximately 100-foot deep strip behind homes from the end of Trinity Road to just beyond the intersection of Kings Road and San Mateo Lane. The vegetation will be cut with hand tools and line trimmers and may result in some noise. The vegetation reduction fuel break established several years ago and was constructed with the intent of reducing the potential for rapid spread of fire with the intent of keeping wild fire from causing major damage. This work will begin April 28, 2014 and continue as weather and crew availability permit. A letter will be sent on April 22 to residences of King and Trinity Roads alerting them of the work to be done.

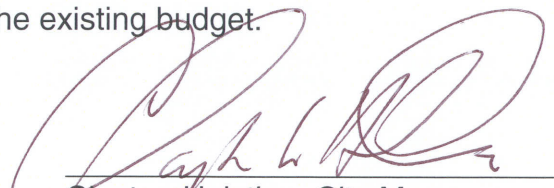
North County Fire Authority developed and implemented the City of Brisbane Wildland Pre-Fire Attack Plan in 2004. This pre-planning played an important role in the coordinated response and evacuation during the June 22, 2008 brush fire in the canyons of San Bruno Mountain. North County Fire Authority and the Brisbane Office of Emergency Services will conduct the annual Community Wildfire Awareness event on a Saturday in early June. There will be an information sheet sent out to the community regarding this event.

#### **FISCAL IMPACT/FINANCING ISSUES**

Funds have been allocated and approved within the existing budget.



Richard A Johnson, Deputy Fire Chief  
for Ron D Myers, Fire Chief



Clayton Holstine, City Manager